

COURSE BOOKING FORM**CONTACT DETAILS:** Please print – in BLOCK LETTERS

Name:	Title (Mr/Mrs/Ms etc.):	
Position:	Phone	Mobile
Email:		
(We will send the confirmation of your booking and a tax invoice to this person)		
Hotel:	Membership No:	
Postal address:		
Postcode:		

REGISTRATION DETAILS:

COURSE NAME (Seminar \$143/ webinar \$77)	DATE	FEE

Attendee:	Position:
Attendee:	Position:
Attendee:	Position:

PAYMENT:

- Please find enclosed a cheque to AHA NSW in the amount of \$ _____
- Please debit my Visa MasterCard Bankcard Diners Amex

Card number

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Expiry date of card / /	CCV (check back of card)
Cardholder's name	Cardholder's signature

- Please invoice

RETURN THIS FORM (WITH PAYMENT IF APPLICABLE) TO:

Mail: AHA NSW Legal & Industrial Affairs Department
Level 15, Hudson House
131 Macquarie Street
SYDNEY NSW 2000

Email: legal@ahansw.com.au

Fax: 02 9281 1857

Phone: 02 9281 6922

GENERAL DETAILS: when you register for a course at AHA NSW:

- All training courses must be paid for in advance
- If the registered attendee cannot attend a course, another person can be nominated to attend in their place
- Non-attendance at any training activity will result in the full fee being charged
- AHA NSW reserves the right to cancel training activities if there are insufficient numbers and a full refund will be provided

CANCELLATION/TRANSFER:

- Refund or transfer of a registration is available if written notification is received by AHA NSW at least five business days prior to the course commencing
- Refund or transfers made less than five business days prior to the course commencing will be charged an administration fee of \$20.00
- Refund or transfer is not available if notification is received less than two business days prior to the course commencing.

Sign	Print Name
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**Seminars are held at Level 15, Hudson House, 131 Macquarie Street, Sydney NSW
(unless other locations are advised)**

Webinar instructions will be emailed at least 24 hours prior to the commencement of the scheduled webinar